

Satisfactory Academic Progress Appeal

University of Missouri-Columbia * Student Financial Aid
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In order to appeal the denial of financial aid due to not maintaining satisfactory academic progress, you must submit a letter explaining your extenuating circumstances. To avoid delays, please read the instructions below. Email, mail or fax your letter to the address above. All information will be kept confidential.

INSTRUCTIONS:

- A. Address your letter to Brenda Noblitt, Assistant Director of Student Financial Aid.
- B. Include your name, MU student ID number, email and mailing address.
- C. Indicate the semester (ex. Spring 2009) for which the appeal is to be considered.
- D. Indicate your degree objective, hours needed to complete degree, and expected graduation date.
- E. Your letter should include information specific to your particular type of appeal and what specific circumstances have prevented you from meeting the set standard:
 - **GPA** – If this appeal is based upon your cumulative grade point average, address the issue of a GPA lower than a 1.67 for students with less than 60 credit hours completed or 2.0 for students with more than 60 hours completed.
 - **Ratio** – If the ratio (hours completed divided by hours attempted) is less than 75%, address the issue of enrolling in courses and receiving a Withdrawal (W) or an Incomplete (I) which has negatively affected your completion ratio.
 - **Timeframe** – If your appeal is based on exceeding 180 hours, address the need to enroll in a greater number of credit hours than is normally associated with the completion of the degree requirements. Please indicate if you are a transfer student or have changed majors recently.
- E. You must be **eligible to enroll** as a degree-seeking student to the University of Missouri-Columbia before submitting an appeal.
- F. Understand that decisions on appeals are processed on a case-by-case basis. If approved, you will be expected to make academic progress as detailed in your approval letter in the semester for which the appeal has been approved. You will be notified of the director's decision by email and mail at the address you submit in your appeal. You may check your financial aid status by logging on to your myZou student center.